

# Essex Local Authority Designated Officer (LADO) Service

## WHAT TO DO...

...if an allegation or concern is raised against a member of staff or volunteer in the children's workforce

If you have concerns or receive a complaint or allegation that a worker/ volunteer has:

- behaved in a way that has harmed a child, or may have harmed a child

- possibly committed a criminal offence against or related to a child

- behaved towards a child or children in a way that indicates they may pose a risk of harm to children

- behaved or may have behaved in a way that indicates they may not be suitable to work with children

This may include matters relating to private life concerns and historical abuse allegations.

As per SET Child Protection Procedures, chapter 7 you must make a referral within 1 working day to the Local Authority Designated Officer (LADO) to discuss the nature of the concern and agree what further actions are required.

## CONTACT DETAILS



Telephone: LADO Duty Line - 03330 139 797

LADO Duty Email: [LADO@essex.gov.uk](mailto:LADO@essex.gov.uk)

The LADO Referral Form can be found on [www.escb.co.uk](http://www.escb.co.uk)